



MANIFEST CONFIDENTIALITY

KEEP YOUR IMPORT & EXPORT ACTIVITIES CONFIDENTIAL

The Code of Federal Regulation Title 19 (19 CFR §103.31), allows for information and data appearing on outward and inward manifests to be disclosed to interested members of the public. Most importantly among the 22 data elements published are; description of the goods, the shipper's name and address, consignee's name and address and notify parties for each shipment.

Any interested party can make a request to U.S. Customs and Border Protection (CBP) for this information. However, importers, exporters, consignees, or carriers can take action to protect this information from manifest data from public access and publication (19 CFR §103.31(c)).

CBP regulation allows any importer, exporter, consignee, or carrier to request confidentiality of its name and address, the shipper's name and the notify party. In the confidentially request, the name provided must exactly match the carrier, importer, exporter or consignee name as it is entered electronically by trade or their carrier/filing party in the Automated Commercial Environment (ACE).

Requests submitted through CBP's [Electronic Vessel Manifest Confidentiality](#) allows parties to upload a list of all applicable name variations. Manual requests through mail or email are limited to ten (10) name variations. CBP will enter the confidentiality request exactly as provided.

There is no fee for requesting confidentiality. The granted confidentiality will be valid for two (2) years and covers all ports of entry. Renewal requests should be made at least 90 days prior to the expiration of the current approval. Requests submitted through the online application are processed within 24 hours.



U.S. Customs and Border Protection (CBP) cannot guarantee that the identity of parties to importation and exportation will never be published; however, CBP strives to afford confidentiality based on the information furnished.

SENDING REQUESTS

Ocean carriers, importers, exporters and consignees utilizing ocean transportation may submit an electronic vessel manifest confidentiality request through the following methods:

Online Applications:

Submit requests in the following link:

[Electronic Vessel Manifest Confidentiality Online Application](#)

Paper requests to the following address:

CBP, Vessel Manifest Confidentiality
Program Office # 1354
1801 N. Beauregard St., DHS, VA 20598-1354

Email:

vesselmanifestconfidentiality@cbp.dhs.gov

M.E. Dey & Co. has experience submitting these requests to CBP and would be happy to assist you in your request. Call one of our licensed Custom House Brokers to make arrangements.