

MACHINE TOOLS, REFRIGERATION EQUIPMENT, MACHINE PARTS & ROLLING MILLS:

BASIC DOCUMENTARY REQUIREMENTS FOR CUSTOMS ENTRY

Commercial Invoice: The Commercial Invoice is required to include many elements of information needed to inform Customs of the details of the transaction between you and the seller. Information required to be on the Invoice is as follows:

- The full name and address of the seller and the consignee (buyer) of the goods
- the terms of sale with the currency used and exchange rate (if agreed to)
- the country of origin of the goods and the language used on the Invoice must be English
- The articles should be described in terms sufficient to allow a layman to determine what the articles are
- Quantities of each of the articles must be declared along with the unit values and extended values
- Weights and measures of the articles are required if they are necessary to ascertain duties or Quota issues
- Discounts must be clearly shown
- The following charges must be indicated and noted as to whether or not they are part of the invoice value:
 - ✓ packing costs
 - ✓ ocean or air freight
 - ✓ marine insurance
 - ✓ Assists
 - ✓ buying and or selling commissions
- The name of a responsible employee of the exporter, who has knowledge of or can readily obtain knowledge of the transaction.

Packing lists: Information required for Customs found on a packing list includes:

- Marks and numbers of all of the cartons, pallets, drums, etc. in the shipment
- the measurements and the gross and tare weights of each item

The importance of this information is magnified if Customs elects to examine a portion or the imported cargo.

Bill of Lading: A Bill of Lading or any other document that shows evidence of your right to make entry to Customs is required. Generally a Bill of Lading or Airway bill is tendered to Customs to show right to make entry. The Bill of Lading should indicate the notify party so that this party may be notified on arrival of the freight at the port. If an original bill of lading is issued, one of the Originals must be endorsed and tendered to the Steamship Line. We suggest that your surface shipments move under Waybills or Cargo receipts to avoid any delays caused by Steamship hold on your shipment. Special note on your Airfreight shipments: You should insist that the AWB and HAWB show you as the consignee. Avoid having a bank, shipper or 'To Order' consignee.

Special requirements for Machines, equipment and apparatus (Chapters 84 and 85, HTSUS):

- A statement as to the use or method of operation of each type of machine
- Machine parts Statement specifying the kind of machine for which the parts are intended, or if this is not known to the shipper, the kinds of machines for which the parts are suitable.

Machine tools:

- (1) *Headings 8456 – 8462*: machine tools covered by these headings equipped with a CNC (Computer Numerical Control) or the facings (electrical interface) must so state.
- (2) *HTSUS 8458 – 8463*: machine tools covered by these headings must state if used or rebuilt.
- (3) *HTSUS 8456.30.10- EDM*: (Electrical Discharge machines) if a Traveling Wire (Wire Cut) type must state so. Wire EDM's use a copper or brass wire for the electrode;
- (4) *HTSUS 8457.10.0010 - 8457.10.0050*: Machining Centers (MC). Must indicate if they have an ATC (Automatic Tool Changer). Vertical spindle MC w/ATC must also indicate the Y-travel;
- (5) *HTSUS 8458.11.0030 - 8458.11.0090*: horizontal lathes, numerically controlled. Show the rated HP or KW rating of main spindle motor. Use the continuous rather than the 30-min. rating.

Refrigeration equipment:

- (1) Refrigerator-freezers classifiable under subheading 8418.10.00 and
- (2) Refrigerators classifiable under subheadings 8418.21.00: Statement as to whether they are compression or absorption type and of their refrigerated volume in liters.
- (3) Freezers classifiable under subheading 8418.30.00 and 8418.40.00: Statement as to whether they are chest or upright type.
- (4) Liquid chilling refrigerating units classifiable under subheadings 8418.69.0045 through 8418.69.0060: Statement as to whether they are centrifugal open-type, centrifugal hermetic-type, absorption-type or reciprocating type.

Rolling mills:

Subheadings 8455.30.0005 through 8455.30.0085. Rolls for rolling mills: Indicate the composition of the roll-gray iron, cast steel or other and the weight of each roll.