

# COPPER AND ARTICLES OF COPPER: BASIC DOCUMENTARY REQUIREMENTS FOR CUSTOMS ENTRY

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**Commercial Invoice** A Commercial Invoice must include many elements of information needed to inform Customs of the details of the transaction between you and the seller. Information required to be on the Invoice is as follows:

- full name and address of the seller and the consignee (buyer) of the goods
- terms of sale with the currency used and exchange rate (if agreed to)
- the country of origin of the goods and the language used on the Invoice must be English
- the articles should be described in terms sufficient to allow a layman to determine what the articles are
- quantities of each article must be declared along with the unit values and extended values
- Weights and measures of the articles are required if they are necessary to ascertain duties or Quota issues.
- Discounts must be clearly shown.
- The following charges must be indicated and noted as to whether or not they are part of the invoice value:
  - \* packing costs
  - \* ocean or air freight
  - \* marine insurance
  - \* Assists
  - \* Buying and or selling commissions.
- Finally, the name of a responsible employee of the exporter, who has knowledge of or can readily obtain knowledge of the transaction, should be shown on the invoice document.

**Packing lists** Information required by Customs for packing lists:

- Marks and numbers of all of the cartons, pallets, drums, etc. in the shipment
- Measurements, gross and tare weights of each item.

The importance of this information is magnified if Customs elects to examine a portion of the imported cargo.

**Bill of Lading** This document or any other documents that displays evidence of your right to make entry to Customs. Generally a Bill of Lading or Airway bill is tendered to Customs to show right to make entry. The Bill of Lading should indicate the notify party so that this party may be notified on arrival of the freight at the port. If an original bill of lading is issued, one of the Originals must be endorsed and tendered to the Steamship Line. We suggest that your surface shipments move under Waybills or Cargo receipts to avoid any delays caused by Steamship hold on your shipment. *Special note on your Airfreight shipments: You should insist that the AWB and HAWB show you as the consignee. Avoid having a bank, shipper or 'To Order' consignee.*

**Special requirements for:** *Copper* (T.D. 45878, 50158, 55977) articles classifiable under the provisions of Chapter 74, HTSUS: A statement of the weight of articles of copper and a statement of percentage of copper content and all other elements by weight to articles classifiable according to copper content. *Copper ores and concentrates* (T.D. 45878, 50158, 55977) classifiable in heading 2603, and subheadings 2620.19.60, 2620.20.00, 2620.30.00, and heading 7401: Statement of the percentages by weight of the copper content and any other metallic elements.